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## Steps to Apply to UCEAP

- 1. COMPLETE TWO (2) APPLICATIONS.** You will submit an application to the UCEAP system-wide office through your MyEAP account. Afterwards, submit an application to Study Abroad UC San Diego through your TritonsAbroad account.
- 2. REGISTER/LOG-IN TO MYEAP** account to begin application by visiting:  
<HTTPS://MYEAP.EAP.UCOP.EDU/GALILEO/OUTBOUND/LOGIN.ASPX>
- 3. REVIEW MYEAP APPLICATION CHECKLIST** for required documents, fill in required information and submit.
- 4. PRINT, SIGN AND SCAN MYEAP APPLICATION.**
- 5. LOG-IN TO TRITONSABROAD ACCOUNT TO FILL OUT STUDY ABROAD PROFILE:**  
<HTTPS://SHIBBOLETH-UCSD-HORIZONS.SYMPPLICITY.COM/SSO/>
- 6. SEARCH FOR UCEAP PROGRAM IN TRITONSABROAD AND APPLY** for the term you intend to study abroad. **FILL IN TRITONSABROAD APPLICATION.**
- 7. FILL IN ACADEMIC PLANNING FORM** with intended study abroad courses, attach course syllabi, and **MEET WITH ACADEMIC AND COLLEGE ADVISERS FOR COURSE PRE-APPROVAL.** First meet with department advisor(s) then with college advisor.
- 8. UPLOAD ALL REQUIRED DOCUMENTS TO TRITONSABROAD APPLICATION**, including: signed UCEAP application, academic planning form, unofficial transcripts/ academic history, and any other possible required documents (check UCEAP application checklist).
- 9. REVIEW TRITONSABROAD APPLICATION AND PRESS SUBMIT.**
- 10. WAIT TWO – FOUR WEEKS FROM APPLICATION DEADLINE TO RECEIVE EMAIL CONFIRMATION** from your study abroad advisor regarding your application status.