



Study Abroad

UC San Diego

Location: Matthews Quad, UCtr 409, Suite 120
(across the lawn from Student Services Center)

Hours: Monday-Friday, 9:00am - 4:00pm

Phone: (858) 534-1123

Email: abroad@ucsd.edu

Web: studyabroad.ucsd.edu

Study Abroad Advising Syllabus

STUDENTS ARE EXPECTED TO:

- Watch or attend a "First Steps" video/information session to learn about program options and how to start the process of applying for a study abroad program.
- Complete an online interest profile on "TritonsAbroad" to identify study abroad goals, concerns, or any issues which may impact the study abroad experience.
- Meet with a Study Abroad Advisor with a clear understanding of 'First Steps', and with well-thought out reflections and questions about studying abroad.
- Meet with Major/Minor and College Advisors to discuss coursework you plan to take abroad.
- If necessary, meet with a Financial Aid advisor to discuss how financial aid, including scholarships, may assist in financing your study abroad plans. Watch the Financial Aid Module (via UCSD's Moodle).
- Communicate with Study Abroad UC San Diego advisors as needed via VAC (Virtual Advising Center), and with their appropriate Study Abroad Provider (e.g. UCEAP) as needed and in a timely manner.
- Complete all requirements by the stated deadline. Complete the General Online Orientation (via UC San Diego's Moodle) prior to departure.
- Ask questions that are important to you. Seek assistance when concerns arise. Stay on top of deadlines. Stay focused and positive in order to reach your goal of studying abroad!

ADVISORS ARE EXPECTED TO:

- Educate students on program information and the study abroad application process, and provide a safe and respectful space to ask questions, raise concerns, discuss interests, and plan next steps.
- Be the student's liaison throughout the application process.
- Communicate with students and respond to questions posed through VAC in a timely manner.
- When possible, connect students with Returnees who have already studied abroad in their country of interest, and refer students to resources affiliated with their country of interest.
- Provide on-campus referrals and resources, including Financial Aid, the Career Center, Student Resource Centers, Office for Students with Disabilities, Health Center, etc. where appropriate.

WHAT TYPES OF STUDY ABROAD ADVISING CAN I ACCESS?

Study Abroad UC San Diego offers an array of advising services for students. Advisors can be accessed either by scheduling an individual appointment, or by taking advantage of Walk In advising when available.

- **GLOBAL SEMINARS ADVISING:** For students interested in attending a Global Seminar.
- **ADVISING BY COUNTRY:** For students who know the country where they want to go.
- **ADVISING BY ACADEMIC DISCIPLINE:** For students who may be considering several countries and want advising on programs that best fit their major.
- **FINANCIAL AID ADVISING:** For students seeking help with their financial aid. A financial aid advisor is available part time in our office.

WALK IN ADVISING: For students who have quick questions or a follow up from a previous appointment. Walk In appointments are offered by both professional advisors and trained Student Assistant Peer Advisors. Walk In hours vary by quarter: check website for current hours.

 Scheduled advising appointments = up to 30 minutes

 Walk In advising appointments = up to 15 minutes

HOW DO I...?

Schedule an advising appointment? Via phone, email, or in person. Appointments are required to be made at least 24 hours in advance.

Cancel an advising appointment? We ask that you call no later than the morning of your appointment if you need to cancel.

Prepare for my advising appointment? Watch/attend a 'First Steps' video/information session. Complete an 'Interest Profile' in TritonsAbroad. Research Study Abroad UC San Diego's web site and the program types offered through our office. Think about questions you would like to ask.

Arrive for my advising appointment? Arrive promptly. Silence your cell phone. If you are more than 10 minutes late, you may be asked to reschedule. If you are running late, please call to let us know.

Communicate with my advisor? All communications should be made via VAC. If you email your advisor, s/he will respond via VAC.

RESOURCES

'FIRST STEPS' VIDEO

studyabroad.ucsd.edu/getting-started/first-steps

BACKPACKING THROUGH THE BASICS OF FINANCIAL AID AND STUDY ABROAD

moodle.ucsd.edu

SCHOLARSHIPS SEARCH TOOL

studyabroad.ucsd.edu/scholarships

STUDY ABROAD ONLINE ORIENTATION

moodle.ucsd.edu

STUDENT IDENTITY, DIVERSITY, & ACCESS

studyabroad.ucsd.edu/getting-started/student-identity

FAMILY RESOURCES

studyabroad.ucsd.edu/family